



# RVG Educational Foundation

( Formerly - Rajasthan Vidyarthi Griha )

57, Lallubhai Shamaldas Marg, Andheri (West), Mumbai - 400 058

Tel.: +91-22-26288292, 26285425

Email : [admin@rvgef.org](mailto:admin@rvgef.org) • Website : [www.rvgef.org](http://www.rvgef.org)

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Ramswarup Gupta  
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Yogendra Rajpuria  
Ajay Kumar Rungta  
Sunil Kumar Kabra  
Anand Prakash Gupta

19<sup>th</sup> June 2020

## Notice

Dear RVGian,

We are eagerly waiting to welcome you with your safe return to your respective Institutions. Students willing to move back to the hostels can resume from 1st July 2020.

Primarily we are allowing entry to those students who have their Exam center at Mumbai for their July 2020 / Nov 2020 attempt and those who are required to resume office based at Mumbai.

We have taken up following initiatives to fight with the Covid19:-

- (i) All institutions including all rooms shall be thoroughly cleaned and sanitized to ensure safety of all the students returning from their respective hometowns.
- (ii) We will also be creating a self-quarantine facility.
- (iii) Framing of conduct rules for all residents and guidelines to effectively combat with the Covid19. **Copy of it is enclosed.**

### IMPORTANT Points to be noted:

1. Every student shall have to submit medical reports and fitness certificates as per the enclosed guidelines. PLEASE read the guidelines carefully.
2. Every student will have to submit an undertaking from the Parent & Local Guardian well in advance before entry to the hostel. Format for the same is enclosed.
3. Every student will have to strictly follow a self-quarantine for a period of 14 days (as per government of Maharashtra Guidelines) from the date of entry to the hostel.

You may please share any suggestion and feedback with the Administrator on his email address ([admin@rvgef.org](mailto:admin@rvgef.org)).

Thanking you,  
For RVG Educational Foundation

  
Sunil Deora  
Administrator

Encl: Guidelines & Conduct Rules, Format of undertaking from parents & local guardian.

### OUR INSTITUTIONS

Madanlal Rajpuria Vidyarthi Griha

Agrawal Oswal Chhatrawas

Vijay Shrigopal Khetan Girls Hostel

RVG Girls Hostel

RVG Civil Services Academy, Delhi





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## GUIDELINES & CONDUCT RULES

1. RVG shall adhere to the guidelines issued by the Government from time to time in respect of the opening up of educational institutions and allied facilities.
2. Once decision for opening of all RVG institutions is taken and conveyed to the students, all current students should finalize their travel plans.
3. All students before proceedings for Mumbai should get blood tests (CBC, Blood glucose) done with regard to their physical fitness and also carry a certificate issued by a registered MBBS/MD medical professional for general health condition. No student without the blood reports and a medical certificate shall be allowed to enter in any of the institution. The test should have been conducted within last 7 days of your arrival in Mumbai. Soft copy of your reports should be emailed ([admin@rvgef.org](mailto:admin@rvgef.org)) to the administrator at least before 3 days of your planned arrival.
4. All students are advised to download the AROGYA SETU App by filling in all correct details and ensure that the App is active.
5. All students shall be screened at the gate of each institution on daily basis for the safety of all residents. We are aware this could be little inconvenient to some, however, safety of all students of this institution is paramount and therefore RVG shall not be able to entertain any request for any concession in this regard.
6. You may not be allotted the same room as earlier. Change of hostel / floor / room / bed needs to be accepted and we expect your complete cooperation in this regards.
7. All students are advised to:-
  - (a) Carry least possible luggage to ensure safe travel, ease of movement for shifting of rooms or moving back to your home town if required.
  - (b) Avoid carrying food items from your hometown except homemade snacks for your consumption in Mumbai.
  - (c) Produce your RVG Identity Card at the gate while your return from your home town and also on daily basis (every time you enter the premises). In view of the safety of students, RVG shall not be able to entertain any request for any concession.
  - (d) Take adequate care of cleanliness of your room. RVG have made proper arrangement for regular cleaning. However, it would be the primary responsibility of the students to keep their rooms clean and tidy.
  - (e) Use proper masks all the times you are out of your room. RVG shall not allow any of its students to roam around or go out without wearing proper mask.

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- (f) Dispose of their face masks very carefully in proper dustbins having proper lids. In case of use of disposable masks, disposing them randomly inside or outside the institution could be dangerous and may lead in spread of any infection or disease.
- (g) Report immediately to the Warden if you come across any health issue to any of the residents or any staff in your service in any of the institutions.

8. Personal Hygiene is of prime importance for fighting with the pandemic. All students will have to maintain personal hygiene and shall be required to follow the instructions from the administration from time to time.
9. All students shall be required to follow the diet discipline and mandatorily consume the herbal tea (kadha) and turmeric milk served by the mess without any excuse.
10. No outside food / parcel shall be allowed to be brought in any of the RVG institutions till Covid19 is effectively controlled in Mumbai. In view of safety concerns, no request for any concession this regard shall be entertained.
11. It is advisable that you should consider to top up your Medical Insurance cover from the current 3 lakh limit. An additional top up cover of Rs. 10 Lakhs may cost you approx. Rs. 3200/-. You may check about the top up plan and benefits with your current service provider or any other before taking the final decision.
12. Every student shall have to furnish an undertaking (in the prescribed form) from his parents and local guardian to the effect that they are satisfied with the arrangements in RVG and sending their ward at their own risks and consequences. This undertaking has to be submitted through email to the Administrator in advance along with medical reports and physical copy to be submitted during the entry at the hostel.
13. Please note that if any student fails to follow the guidelines, instructions and conduct rules, RVG shall have no option but to take disciplinary action including expulsion from the institution.



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